

AGENDA
LIBERTY TOWNSHIP MEETING

6 July 2017
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

- New Jersey State Police
- Committeepersons
- Mayor
- Municipal Professionals
- Municipal Departments/Boards/Commissions

Approval of Agenda

Adoption of Minutes

- Meeting of 1 June 2017
- Workshop and Executive Session of 22 June 2017

Unfinished Business

- Recreation Facility Application

New Business

- NJ Firemen’s Association Membership Application
- Employee Dental Policy
- Discussion: Chapter 94 – Trailers

Resolutions

- Summer Staff Salary
- Extension of Third Quarter Taxes

Adoption of Bill List

Public Comment
Executive Session

Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 6 July 2017. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:05 p.m.

Present: Mayor John Inscho; Deputy Mayor Dan Grover; Ron Petersen; Carl Cummins, and Peter Karcher

Also, Present: Roger Skoog, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

COMMITTEEPERSON PETERSEN

Mr. Petersen reported that he has obtained three options for removal of the construction/office trailers located on the Hidden Lake property. In review, a motion by Mayor Inscho to authorize the following conditions carried;

Kucharski Salvage of Hackettstown, NJ will remove the trailers from the site with the following conditions;

- All contents are to be removed from the trailers
- Trailers are to be taken off the block supports and relocated onto the paved roadway
- Trailers tires are to be roadable
- All electrical connections are to be disabled and removed
- Kucharski Salvage will be paid \$600 for removal of each unit, total of \$1200.00

COMMITTEEPERSON CUMMINS

Mr. Cummins stated that the LandUse Board cancelled the July 2017 meeting.

COMMITTEEPERSON GROVER

Mr. Grover advised members of the Township Committee that the generator plans would be presented for review at the August meeting.

He reported that he would be attending a meeting on 10 July at the John R Fisher Pavilion with Rutgers representatives to discuss waterfront vegetation

MAYOR INSCHO

Mayor Inscho announced that he had attended a meeting of the Warren County Mayors in Belvidere. He was supportive of this group meeting quarterly and did not support employment of an individual to coordinate the meetings.

DEPARTMENT OF PUBLIC WORKS

A pre-printed report was received from the Department of Public Works for June 2017 and placed on file.

ENVIRONMENTAL

A pre-printed report was received from the Environmental Commission for June 2017 and placed on file

MUNICIPAL CLERK/ADMINISTRATOR

A pre-printed report was received from the Municipal Clerk/Administrator for June 2017 and placed on file

RECREATION

A pre-printed report was received from the Recreation Commission for June 2017 and placed on file

MUNICIPAL TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for June 2017 and placed on file

APPROVAL OF AGENDA

The agenda was approved as distributed.

APPROVAL OF MINUTES

A motion by Carl Cummins to adopt the public minutes of 1 June 2017 carried.

A motion by Carl Cummins to adopt the public and executive session minutes of 22 June 2017 carried.

UNFINISHED BUSINESS

RECREATION FACILITY APPLICATION

Comments were received from the Recreation Commission on the draft Recreation Facility Application. Items of consideration included; pavilion daily rental fee vs. four-hour blocks of time; seasonal reservation with one initial escrow and replenishment as depleted; fee waiver for charity events; and, fee for various locations. Attorney Skoog to review comments and draft language for review.

NEW BUSINESS

NJ STATE FIREMEN'S ASSOCIATION

A motion by Dan Grover authorizing the acceptance of a NJ State Firemen's Association Membership application from Kodi R Dalman carried. Mayor Inscho abstained.

EMPLOYEE DENTAL POLICY

A motion by Dan Grover to adopt the following resolution carried.

RESOLUTION #2017.054

A RESOLUTION to authorize participation in the State Health Benefits Program and/or School Employees' Health Benefits Program of the State of New Jersey.

BE IT RESOLVED:

The Township of Liberty, TIN # 22.6016054 hereby elects to participate in the Health Program provided by the New Jersey State Health Benefits Act of the State of New Jersey (N.J.S.A. 52:14-17.26 and N.J.S.A. 52:14-17.46.2) and to authorize coverage for all the employees and their dependents thereunder in accordance with the statute and regulations adopted by the State Health Benefits Commission and/or School Employees' Health Benefits Commission.

We elect to participate in the Employee Dental Plans defined by N.J.S.A. 52:14-17.25 et seq. and authorize coverage for all employees and their dependents in accordance with the statute and regulations adopted by the State Health Benefits Commission.

As a participating employer we will remit to the State Treasury all charges due on account of employee and dependent coverage and periodic charges in accordance with the requirements of the statute and the rules and regulations duly promulgated thereunder.

This resolution shall take effect immediately and coverage shall be effective as of 1 September 2017 or as soon thereafter as it may be effectuated pursuant to the statutes and regulations (can be no less than 75 or 90 days pursuant to the provisions of N.J.S.A. 17:9-1.4).

Vote: aye - Cummins
aye - Karcher
aye - Grover
aye - Petersen
aye - Inscho

John Inscho,
Mayor

DISCUSSION: CHAPTER 94 – TRAILERS

Discussion ensued on Chapter 94 – Trailers and the current applicability of the Code as written. Discussion to continue at the August 2017 meeting.

RESOLUTIONS

A motion by Pete Karcher to adopt the following Resolution carried.

Resolution #2017.055
Salary

WHEREAS, Salary Ordinance #2016.009 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the Township Committee of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2017 in the amounts designated below. All salaries are retroactive to 1 January 2017 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Lifeguards Grace Villano	1 st year lifeguard	9.50/hour, effective 1 June 2017

Vote: aye - Grover
aye - Petersen
aye - Cummins
aye - Karcher
aye - Inscho

John Inscho,
Mayor

A motion by XXX to adopt the following Resolution carried.

Resolution #2017.056

Resolution of the Township of Liberty, County of Warren,
State of New Jersey Extension of Third Quarter Taxes

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time;
and

WHEREAS, NJSA 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered. Now, Therefore Be It

RESOLVED by the Liberty Township Committee as follows:

No interest shall be charged on 3rd quarter taxes, due 1 August 2017, if payment of said taxes is received by Liberty Township on or before the 25th day after the date of a mailing as certified by the Municipal Tax

Collector to the Municipal Clerk and provided further, however, that if any such payment is not received on or before the 25th day, interest at the usual rate will be charged from the 1 August 2017 date.

Vote: aye - Petersen
aye - Grover
aye - Karcher
aye - Cummins
aye - Inscho

John Inscho,
Mayor

PAYMENT OF BILLS

A motion by Ron Petersen to adopt the following Resolution carried.

RESOLUTION #2017.057
PAYMENT OF BILLS

RESOLVED, That the Township Committee of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$491,161.07.

Vote: aye - Karcher
aye - Cummins
aye - Petersen
aye - Grover
aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 7:24 pm.

Hannah Donnelly – Ms. Donnelly presented a proposal for in the installation of two tree sparrow bird houses for her Girl Scout Gold Award. She was encouraged to install the bird houses near the outlet of Mountain Lake by the firehouse.

Eileen Heydecke – Ms. Heydecke inquired if a new tax rate had been announced yet. It has not.

Lynn Gilmore – Ms Gilmore inquired into

EXECUTIVE SESSION

At 7:30 pm a motion by John Inscho to adopt the following Resolution carried.

RESOLUTION #2017.058
EXECUIVE SESSION

WHEREAS, the Open Public Meetings Act P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists; and

WHEREAS, the Township Committee may wish to discuss any of the following conditions; confidential provisions of Federal Law or State Statute; information that may impair receipt of federal funding; invasion of individual privacy; collective bargaining agreement; real property negotiations; litigation; and, personnel and personnel policy. Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

- ✓ Litigation – Triathlon Insurance

BE IT RESOLVED, That the public be excluded from this meeting.

Vote: aye - Karcher
aye - Petersen
aye - Cummins
aye - Grover
aye - Inscho

John Inscho,
Mayor

At 7:50 pm, a motion by Mayor Inscho to reconvene the public meeting carried. Mayor Inscho stated that during executive session a matter of potential litigation was discussed. Action to follow. The Municipal Clerk was directed to contact organizers of the Triathlon for document as requested at the 4 May2017 meeting of the Township Committee.

ADJOURNMENT - There being no further business, a motion by John Inscho to adjourn the meeting carried.

Meeting adjourned at 7:50 p.m.

Diane M Pflugfelder RMC/MMC
Municipal Clerk/Administrator
Minutes Approved 3 August 2017
